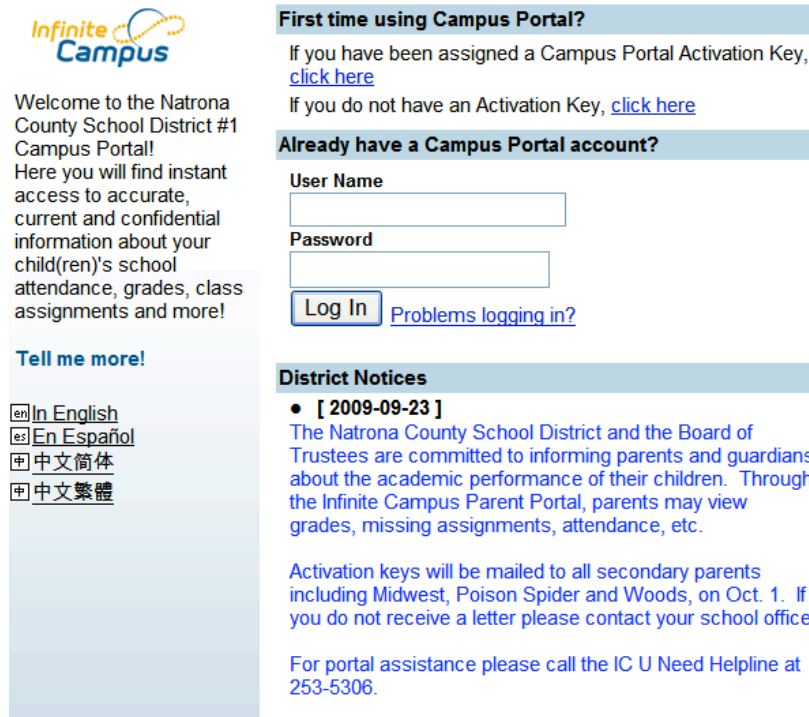


Infinite Campus Parent Portal Guide

The Natrona County School District and the Board of Trustees are committed to informing parents and guardians about the academic performance of their children. Through the Infinite Campus Parent Portal, parents may view grades, missing assignments, attendance, etc.

Activation keys were mailed to all secondary parents including those at Midwest, Poison Spider and Woods, on Oct. 1. If you did not receive a letter please contact your school office.

For portal assistance please call the IC U Need Helpline at 253-5306.

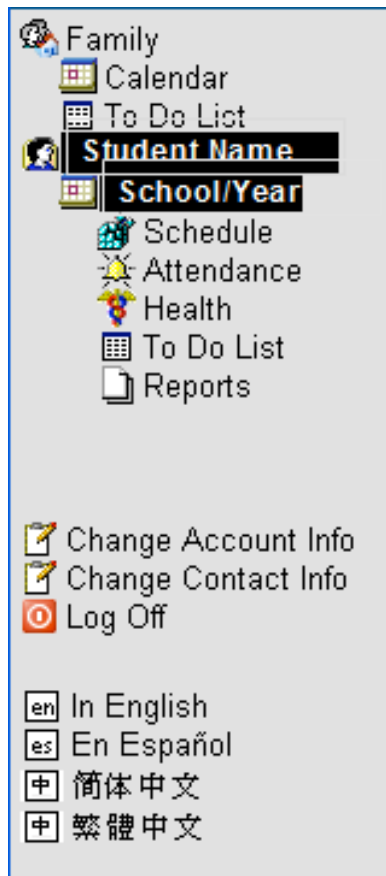


The screenshot shows the Infinite Campus Parent Portal login page. On the left, there is a logo for Infinite Campus and a welcome message: "Welcome to the Natrona County School District #1 Campus Portal! Here you will find instant access to accurate, current and confidential information about your child(ren)'s school attendance, grades, class assignments and more!". Below this is a "Tell me more!" section with language options: "In English", "En Español", "中文简体", and "中文繁體". On the right, there are three main sections: "First time using Campus Portal?" with links for activation keys; "Already have a Campus Portal account?" with a login form (User Name, Password, Log In button, and a link for "Problems logging in?"); and "District Notices" with a bullet point dated [2009-09-23] and a paragraph about activation keys, followed by a link for portal assistance.

You will only need to enter your activation code once.

Please keep your username and login information in a safe, private place. DO NOT share it with your student.

After a successful login, you will see this list on the left side of the screen.



Family

Clicking on the **Family** link shows all the people in your household with names, relationships, where your student is currently enrolled, addresses, phone numbers and e-mail accounts.

Family Demographic Information

Name	Relationship	Enrolled	Address	Phone Numbers	Email
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Calendar

Clicking on the **Calendar** link shows the monthly collection of district notices, special events, assignments recorded and attendance events for all students in the family who have the Portal activated.

<< **September 2009** >>

Assignment (s) Due Attendance Event(s)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		01 	02 	03	04 	05
06	<i>Holiday - Other</i> 07	08 	09 	10 	11 	12
13 	14	15 	16 	17	18 	19
20	21	22 	23	24 	25	26
27	28	29	30			

Clicking on the link Assignment (s) Due shows the assignments for all students in the household for this specific date.

Assignments and Activities for 09/01/2009			
04103E1_0011-1 Modern US Hsty A			
Assignments			
Name	QUIZ#1	Total Points Possible	45
Due Date	09/01/2009	Score	41
Date Assigned		Comments	
Name	REVIEW TEST-GILDED AGE	Total Points Possible	50
Due Date	09/01/2009	Score	50
Date Assigned		Comments	
Name	ST.GD.-REVIEW-GILDED AGE	Total Points Possible	25
Due Date	09/01/2009	Score	25
Date Assigned		Comments	
08104E1_0011-1 Spanish IV A			
Assignments			
Name	WB VI, VII	Total Points Possible	20
Due Date	09/01/2009	Score	20
Date Assigned		Comments	

Clicking on the link Attendance Event(s) shows attendance events for all students in this household.

Term	Q1	0	1	T	R	O	Y	2	3	4	Lunch	5	Activity	Other	Date
Absent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	09/15/2009
Early Release	0	0	0	0	0	0	0	0	0	0	0	0	0	0	09/10/2009
Tardy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Term Q2	0	1	T	R	O	Y	2	3	4	Lunch	5	Activity	Other		
Absent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Early Release	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Tardy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Term S1	0	1	T	R	O	Y	2	3	4	Lunch	5	Activity	Other		
Absent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Early Release	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Tardy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	

Legend

A = Absent

T = Tardy

E = Early Release


= Unknown


= Unexcused

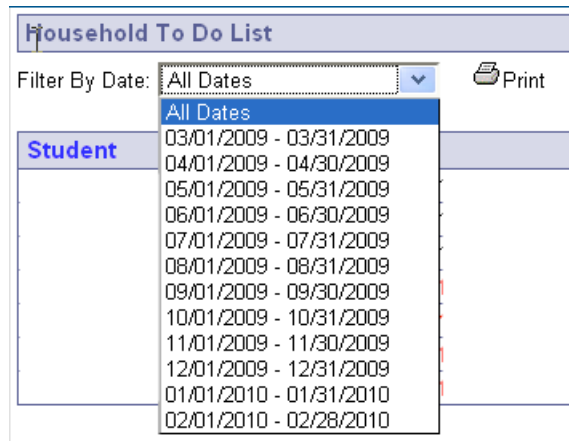
= Exempt

To Do List

Clicking on the **To Do List** reveals a list of assignments due for each student in the family.

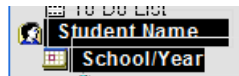
Household To Do List					
Filter By Date: All Dates 					
Student	Course	Assignment	Date Assigned	Due Date	Days Remaining/Overdue
	05110G1.0033-1 Chorus III	Song Pictures		10/13/2009	10
	05110G1.0033-1 Chorus III	Work		10/13/2009	10
	05110G1.0033-1 Chorus III	Supplies		10/01/2009	2
	05114H1.0011-1 AP Music Theory	Unit 1.2		09/16/2009	-9
	05111G1.0011-1 Vocal Ensembles	Work		09/09/2009	-14
	05114H1.0011-1 AP Music Theory	Harmony: Scales	08/21/2009	08/27/2009	-22
	05114H1.0011-1 AP Music Theory	Assignment 1.1-1.3	08/17/2009	08/19/2009	-28

Filter By Date allows you to choose a specific date range. The  **Print** icon allows you to print this **To Do List**.



Student Name


Clicking on the **Student Name** returns to the opening screen for that particular student.





















































































School/Year

Clicking on the **School Name/Year** returns the calendar for that student. If you have more than one student in your household, each one will be listed, with his/her links.

Schedule

Clicking on the **Schedule** link discloses each course in which your student is enrolled. For detailed assignments and grades, click on the bold course name/number to illustrate grading details for that specific class. Clicking on the envelope  link lets you e-mail that specific teacher from your e-mail program.




 = Click on Class Name for Current Assignments and Scores
 = Click on Teacher Name for Email

	Term Q1 (08/17/09-10/15/09)	Term Q2 (10/19/09-12/18/09)	Term S1 (12/19/09-12/20/09)	Term Q3 (01/11/10-03/05/10)	Term Q4 (03/15/10-05/28/10)	Term S2 (05/29/10-05/30/10)
0	EMPTY	EMPTY	EMPTY	EMPTY	EMPTY	EMPTY
1	 04103E1.0011-1 Modern US Hsty A 	 04103E1.0011-1 Modern US Hsty A 	 04103E1.0011-1 Modern US Hsty A (Day A Day , B Day) 	 03101E1.0011-2 Chemistry A 	 03101E1.0011-2 Chemistry A 	 03101E1.0011-2 Chemistry A (Day A Day , B Day) 
TROY	 901046-52 T.R.O.Y. (Day Troy A, Troy B) 	 901046-52 T.R.O.Y. (Day Troy A, Troy B) 	EMPTY	 901046-52 T.R.O.Y. (Day Troy A, Troy B) 	 901046-52 T.R.O.Y. (Day Troy A, Troy B) 	EMPTY
2	 01003E1.0011-1 Eng/LangArts III A 	 01003E1.0011-1 Eng/LangArts III A 	 01003E1.0011-1 Eng/LangArts III A (Day A Day) 	 02061E1.0045-2 Integ Math IV A 	 02061E1.0045-2 Integ Math IV A 	 02061E1.0045-2 Integ Math IV A (Day A Day , B Day) 
3/4 Lunch	 05110G1.0033-1 Chorus III (Day A Day , Troy A) 	 05110G1.0033-1 Chorus III (Day A Day , Troy A) 	 05110G1.0033-1 Chorus III (Day A Day) 	 05110G1.0033-1 Chorus III (Day A Day , Troy A) 	 05110G1.0033-1 Chorus III (Day A Day , Troy A)  Rooney, Katrina Rm: 180	 05110G1.0033-1 Chorus III (Day A Day)  Rooney, Katrina Rm: 180
	 05111G1.0011-1 Vocal Ensembles (Day B Day, Troy B) 	 05111G1.0011-1 Vocal Ensembles (Day B Day, Troy B) 	 05111G1.0011-1 Vocal Ensembles (Day B Day) 	 05111G1.0011-1 Vocal Ensembles (Day B Day, Troy B) 	 05111G1.0011-1 Vocal Ensembles (Day B Day, Troy B) 	 05111G1.0011-1 Vocal Ensembles (Day B Day) 
5	 05114H1.0011-1 AP Music Theory (Day A Day , Troy A) 	 05114H1.0011-1 AP Music Theory (Day A Day , Troy A) 	 05114H1.0011-1 AP Music Theory (Day A Day) 	 05114H1.0011-1 AP Music Theory (Day A Day , Troy A) 	 05114H1.0011-1 AP Music Theory (Day A Day , Troy A) 	 05114H1.0011-1 AP Music Theory (Day A Day) 
	 06104E1.0011-1 Spanish IV A (Day B Day, Troy B) 	 06104E1.0011-1 Spanish IV A (Day B Day, Troy B) 	 06104E1.0011-1 Spanish IV A (Day B Day) 	 06104E1.0011-1 Spanish IV A (Day B Day) 	 06104E1.0011-1 Spanish IV A (Day B Dav. Troy B) 	 06104E1.0011-1 Spanish IV A (Day B Day) 
Activity	EMPTY	EMPTY	EMPTY	EMPTY	EMPTY	EMPTY
Other	EMPTY	EMPTY	EMPTY	EMPTY	EMPTY	EMPTY

If you have questions or concerns, please call the Counseling Office, 253-2190.

Attendance

Clicking on the **Attendance** link below a student's name, reveals attendance events for that student. Information includes the status of these events. For more details, please contact your student's attendance office.

Term Q1	0	1	TROY	2	3/4 Lunch	5	Activity	Other	Date	0	1	TROY	2	3/4 Lunch	5	Activity	Other	Legend	
Absent	0	0	0	0	1	1	0	0	09/15/2009										A = Absent
Early Release	0	0	0	0	0	0	0	0	09/10/2009					A					T = Tardy
Tardy	0	0	0	0	0	0	0	0											E = Early Release
																			 = Unknown
																			= Excused
																			 = Unexcused
																			 = Exempt
Term Q2	0	1	TROY	2	3/4 Lunch	5	Activity	Other											
Absent	0	0	0	0	0	0	0	0											
Early Release	0	0	0	0	0	0	0	0											
Tardy	0	0	0	0	0	0	0	0											
Term S1	0	1	TROY	2	3/4 Lunch	5	Activity	Other											
Absent	0	0	0	0	0	0	0	0											
Early Release	0	0	0	0	0	0	0	0											
Tardy	0	0	0	0	0	0	0	0											

Health


Clicking on the **Health** link brings forward references to your student’s history of vaccinations. Health does not include visits to the nurse’s office.

Vaccine	Doses					
	1	2	3	4	5	6
Diphtheria-tetanus-pertussis, combined [DTaP, DTP]	Immunization Dates					4
Tetanus-diphtheria [Td]						
Polio [IPV, OPV]						
Measles-Mumps Rubella [MMR]						
Hepatitis B [Hep B]						
Hepatitis B - 2 Dose [Hep B - 2 Dose]						
Hemophilus influenza, type B [Hib]						
Pneumococcal						
Varicella						
Measles						
Rubella						
Mumps						
Hepatitis A [Hep A]						
Tetanus, Diphtheria and Acellular Pertussis [Tdap]						
Diphtheria and Tetanus [DT]						
Hepatitis B - 3 Dose [Hep B - 3 Dose]						
Tuberculosis [BCG]						
Influenza						
Meningococcal						
Human Papillomavirus [HPV]						
Rotavirus						

Reports

Clicking on **Reports** allows viewing and printing of various reports.

- Student Schedule
- Missing Assignments
- Progress Reports Q1

Reports on this page require the Adobe Acrobat Reader (free). 

Change Account Info

Use the **Change Account Info** to change your password.

Old Password

New Password

Verify New Password

Change Contact Info

Use the **Change Contact Info** to add or update an e-mail address and to sign up for e-mail messages about attendance, behavior, general information and teacher information. If there is more than one student in the household, each student's name will be listed. Click the Save button when finished.

Email Address:

Instructions:
For each type of message (High Priority, Attendance, General, Teacher) select how you prefer to receive that message.

	High Priority	Attendance	Behavior	General	Teacher
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

† Your district may send some communications in languages other than English, if you prefer to be contacted in a another language please specify your preferred language.

Preferred Language ▼

Log Off

When finished using the Portal, **please log off** before exiting the browser.

 **Log Off**