

W Y O M I N G

CAREERS[®]



Photo Courtesy of Wyoming Department of Education



*Government & Public
Administration*

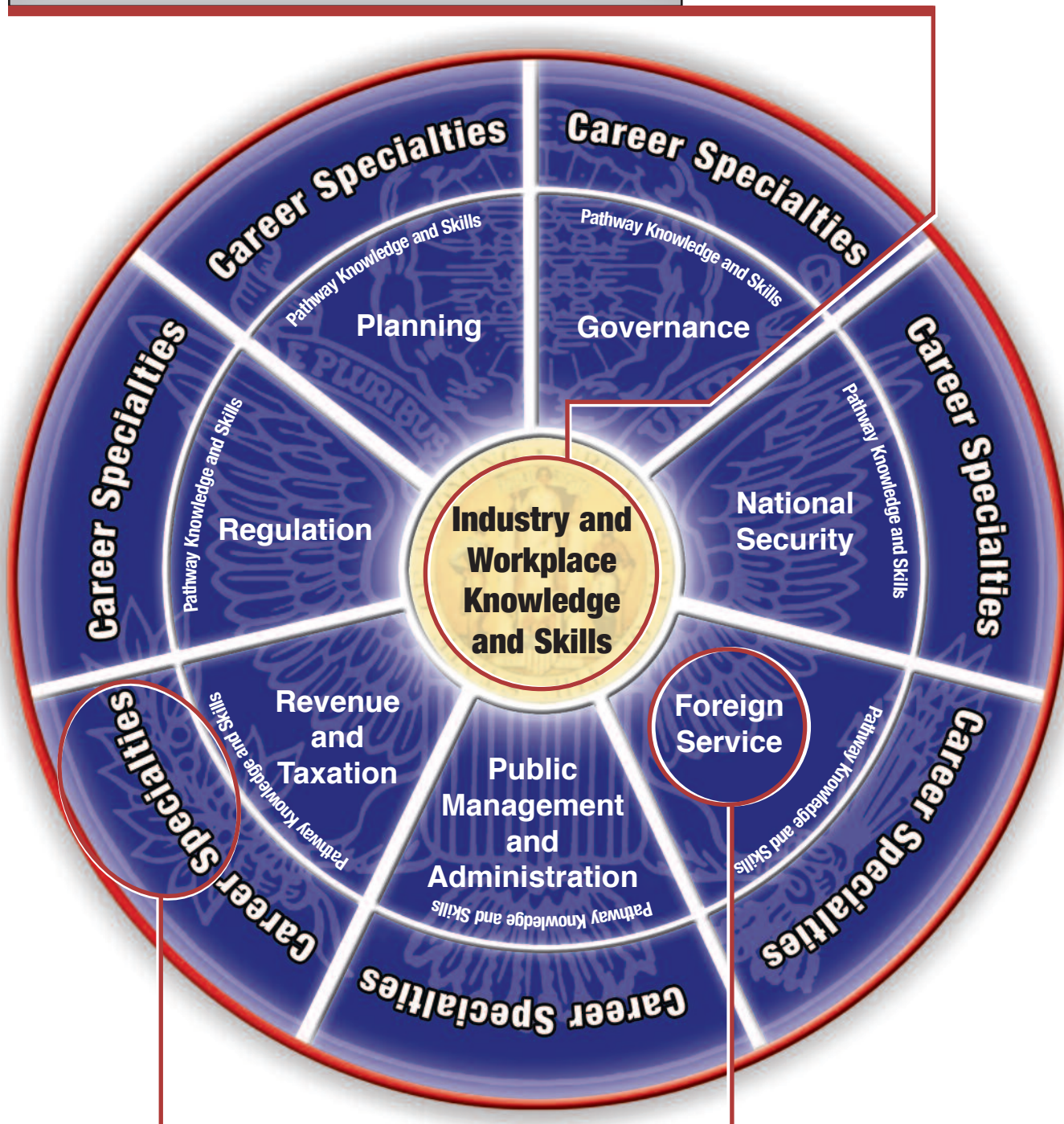
Executing governmental functions to include Governance; National Security; Foreign Service; Planning; Revenue and Taxation; Regulation; and Management and Administration at the local, state and federal levels.

Career Cluster Guide

2008-2009

CAREER CLUSTER MODEL

Industry and workplace knowledge and skills are taught and reinforced in all pathways and at all levels.



Highly specific career specialty skills are taught at the postsecondary level by colleges, trade schools, apprenticeships or other training options.

High schools offer some or all pathways to students and teach pathway-specific knowledge and skills.

PATHWAY

SPECIFIC OCCUPATIONS

<p>Governance</p>	<ul style="list-style-type: none"> • President • Vice President • Governor • Lieutenant Governor • Mayor • Cabinet Level Secretary (Federal/ State) • Representative (Federal/State) • Senator (Federal/State) • Assistants, Deputies, and Chiefs of Staff 	<ul style="list-style-type: none"> • Commissioner (County, Parish, City) • Commissioner (State Agency) • Congressional Aide • Legislative Aide • Legislative Assistant • Specialist • Lobbyist • Policy Advisor
<p>National Security</p>	<ul style="list-style-type: none"> • National Security Advisor • Staff or Field Officer • Officer/Specialist: <ul style="list-style-type: none"> Electronic Warfare Operations Combat Operations Infantry Field Artillery Air Defense Artillery Special Forces Armor Munitions Nuclear Weapons Missile and Space Systems 	<ul style="list-style-type: none"> • Military Intelligence • Signals Intelligence • Surface Ship Warfare Officer • Submarine Officer • Combat Control Officer • Combat Engineer • Combat Aircraft Pilot/Crew • Airborne Warning/Control Specialist • Intelligence/Counterintelligence • Agent/Specialist • Intelligence Analyst • Cryptographer
<p>Foreign Service</p>	<ul style="list-style-type: none"> • Ambassador • Foreign Service Officer: <ul style="list-style-type: none"> Consular Officer Administrative Officer 	<ul style="list-style-type: none"> • Political Officer • Economic Officer • Diplomatic Courier
<p>Revenue and Taxation</p>	<ul style="list-style-type: none"> • Assessor • Tax Auditor • Internal Revenue Investigator • Revenue Agent/Officer • Tax Examiner 	<ul style="list-style-type: none"> • Assistant/Clerk • Inspector General • Tax Attorney • Tax Policy Analyst
<p>Planning</p>	<ul style="list-style-type: none"> • Business/Enterprise Official • Chief of Vital Statistics • Commissioner • Director (Various Agencies) • Economic Development Coordinator • Federal Aid Coordinator 	<ul style="list-style-type: none"> • Census Clerk • County Director • Census Enumerator • Planner • Program Associate • Global Imaging Systems Specialist
<p>Regulation</p>	<ul style="list-style-type: none"> • Business Regulation Investigator • Chief of Field Operations • Code Inspector/Officer • Director • Equal Opportunity Officer • Inspector Investigator/Examiner • Chief Bank Examiner 	<ul style="list-style-type: none"> • Bank Examiner • Aviation Safety Officer • Border Inspector • Cargo Inspector • Election Supervisor • Enforcement Specialist • Immigration Officer
<p>Public Management and Administration</p>	<ul style="list-style-type: none"> • City Manager • City Council • City or County Clerk • Court Administrator or Clerk • Executive Director • Officer/Associate: <ul style="list-style-type: none"> Foundation Association Charitable Organization Industrial Foundation Chamber of Commerce 	<ul style="list-style-type: none"> • General Service Officer • Management Analysis Officer • Program Administration Officer

Wyoming State Government Employment

Agency	Number of Employees	Average Monthly Pay (2006)
Administration and Information	339	\$4,576
Agriculture	80	\$3,715
Attorney General	238	\$4,347
Audit Department	109	\$4,016
Corrections	738	\$3,151
Education	100	\$4,291
Employment	294	\$3,701
Environmental Quality	237	\$4,572
Family Services	713	\$3,105
Fire Prevention	30	\$3,438
Game and Fish	393	\$3,596
Geological Survey	25	\$4,122
Governor's Office	44	\$4,590
Health	1237	\$3,097
Insurance Department	24	\$3,817
Livestock Board	18	\$4,059
Oil and Gas Commission	41	\$3,561
Parks and Cultural Resources	169	\$3,373
Public Defender	63	\$4,440
Public Service Commission	31	\$4,900
Retirement System	27	\$3,450
Revenue	123	\$3,423
Secretary of State	26	\$3,791
State Auditor	24	\$4,835
State Engineer	133	\$3,991
State Lands and Investments	98	\$3,839
State Treasurer	24	\$4,555
Transportation Department	1936	\$3,385
Water Development Commission	25	\$5,006
Workforce Development	244	\$3,217
Wyoming Military Department	168	\$3,058



Source : <http://personnel.state.wy.us/WF/WFR2006.pdf> (Wyoming Workforce Report, 2006)
 Note: Agencies with fewer than 10 employees were excluded from this list.

• **According to the 2006 Wyoming Workforce Report, 28.9% of Wyoming state employees, or 2,268 people, will be eligible to retire by 2011.**

Current Wyoming employment opportunities may be viewed at the Wyoming Department of Administration and Information's Web site:
<http://personnel.state.wy.us/stjobs/index.htm>

Federal Government Employment in Wyoming

Agency	Number of Employees
Postal Service	1,466
Army	189
Air Force	751
Other Defense	44
Veterans Affairs	822
Treasury	92
Transportation	200
Justice	80
Agriculture	853
Health and Human Services	95
Interior	1,617
Commerce	68
Labor	17
Energy	62
Housing and Urban Development	5
Social Security Administration	41
General Services Administration	17
All other agencies	30

Source: <http://www.opm.gov/feddata/geograph/2002/table5-1.pdf> (and table 5-2.pdf) 202 Federal Employment Statistics

- **As of March 31, 2004, 4,870 federal government employees in Wyoming earned an average salary of \$51,079.**
<http://www.opm.gov/feddata/html/paystructure/2004/table15.asp>
- <http://www.usajobs.opm.gov/> is the official job site of the U.S. Federal Government. Wyoming listings may be found at that site.
- **For a complete discussion on Federal Government Employment, go to the Bureau of Labor Statistics, U.S. Department of Labor at**
<http://www.bls.gov/oco/cg/cgs041.htm>



For additional information
and resources, go to:
http://www.wyomingworkforce.org/resources/links_career.aspx

PROGRAMS OF STUDY

WYOMING COMMUNITY COLLEGES

GOVERNMENT & PUBLIC ADMINISTRATION

Casper College

Central Wyoming
College

Eastern Wyoming
College

Laramie County
Community College

Northwest College

Sheridan College

Western Wyoming
Community College

MAJORS

AS - Associate of Sciences
AA - Associate of Arts
AAS - Associate of Applied Sciences

AB - Associate of Business
C - Certificate

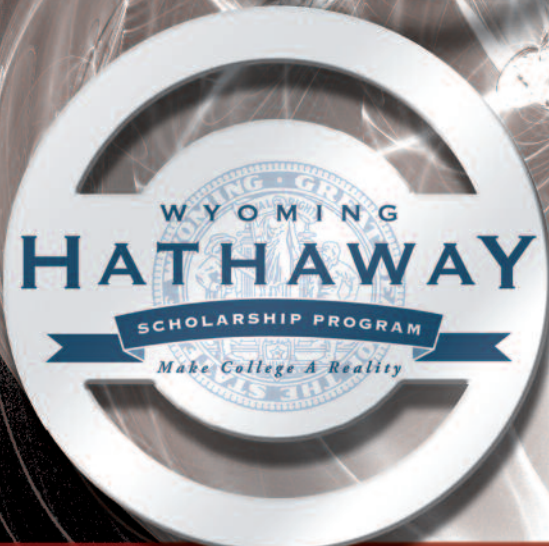
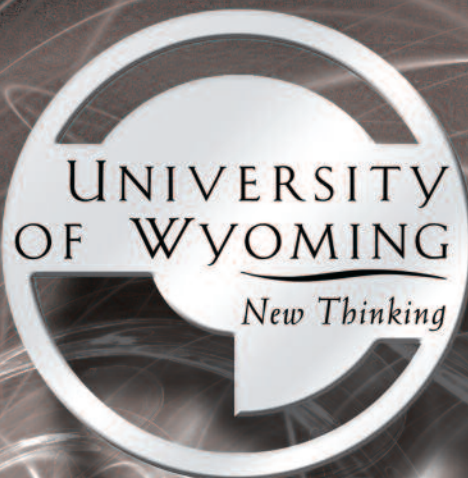
MAJORS	AS - Associate of Sciences	AA - Associate of Arts	AAS - Associate of Applied Sciences	AB - Associate of Business	C - Certificate	
Accounting	AB	AS	AS, AAS	AS		AA, AAS, AS
Accounting – Bookkeeping		C				
Accounting – Career		AAS				
Administrative Assistant				AAS	AAS, C	C
American Indian Studies		C				
American Studies				AA		
Business Administration	AB	AS	AS, AAS	AS	AS	AS
Business Management		AAS		AAS	AAS	
Business Office Technology			AAS, C	C		
Business Technology – Administrative Assistant Option		AAS				
Clerk-Typist						C
Economics	AS		AS			AS
Economics and Finance			AS			
Emergency Management	AAS					
Environmental Science	AS					AS
Fire Science Technology	AAS, C	AAS, C				
Food and Meat Science					AAS	
Forensic Science	AS					
General Office/Clerical Skills				C		
General Studies – Social Sciences			AA			
Geographic Information Systems	AS, C					
Homeland Security		AS	AS, C			
Human Service Specialist			AA			AAS
International Business – English as a Second Language						C
International Studies	AA	AA	AA			AA
Leadership and Organizational Management	AAS					
Management	AAS					
Mormon Migration		C				
Native American Studies		AA				
Office Management	AAS, C					
Oregon Trail		C				
Political Science	AA, AS		AA	AA	AA	AA
Public Administration			AA, C			
Social Science		AA		AA	AA, AS	AA
Social Work	AA					AA
Western American Studies		AA				AA, C

UNIVERSITY OF WYOMING

COLLEGE OF AGRICULTURE		Bachelor's	Master's	Doctorate
MAJORS	Agriculture Business	●	●	●
	Agriculture Communications	●		
	Agriculture Economics		●	
	Agriculture Economics/Water Resources		●	
COLLEGE OF ARTS AND SCIENCES				
MAJORS	American Studies	●	●	
	Astronomy and Astrophysics	●		
	Communications	●	●	
	Criminal Justice	●		
	Geography	●	●	
	Geography/Water Resources		●	
	History	●	●	
	International Studies	●	●	
	Planning Community and Regional		●	
	Political Science	●	●	
	Public Administration		●	
	Sociology	●	●	
Statistics	●	●	●	
Wildlife and Fisheries Biology and Management	●			
COLLEGE OF BUSINESS				
MAJORS	Accounting	●	●	
	Business Administration	●	●	
	Economics	●	●	●
	Economics/Water Resources		●	
	Finance	●	●	
	Management	●		
COLLEGE OF ENGINEERING				
MAJOR	Atmospheric Science		●	●
COLLEGE OF LAW				
MAJOR	Juris Doctorate			●

Degree: An award conferred by a college or university signifying that the recipient has satisfactorily completed a defined academic or vocational-technical program of study: Associate of Arts, Associate of Science, Associate of Applied Science, Bachelor of Arts, or Bachelor of Science.
Certificate: An official document issued to a student by a college or university attesting to the training, aptitude and/or qualification gained from the satisfactory completion of a defined program of study. Credit hours vary from 0 to 60 credit hours and are awarded for attendance or specific skills gained. (Attendance requirements vary from one hour to two years of study, depending upon program requirements.)

This information is presented as the result of a collaborative effort among the following agencies:



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Future versions of the Wyoming Career Cluster Guides and accompanying Planning Guide may be modified in terms of content and format based upon user input. Please direct all suggestions and inquiries in writing to:

Career Cluster Coordinator
Wyoming Department of Education
2300 Capitol Avenue
Hathaway Building, 2nd Floor
Cheyenne, WY 82002-0050



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for Civil Rights Coordinator, 2300 Capitol Ave., Cheyenne, WY 82002-0050 or 307-777-7673, or the Office of Civil Rights, Region VIII, U. S. Department of Education, Federal Building, Suite 310, 1244 Speer Boulevard, Denver, CO 80204-3582, or 303-844-5695 or TDD 303-844-3417. This information will be provided in an alternative format upon request.



States' Career Clusters Initiative 2006
www.careerclusters.org